

2007-2008 State 4-H Cabinet
Airfield 4-H Educational Center
Morgan Conference Center
August 3-5, 2007

Attendance:

Brandon Pierce	Southeast/President
Angelina Blackmon	Central/Vice President
Sarah Mullins	Southwest/Secretary
Mary Elmer	Southeast/Reporter/Historian
Brad Copenhaver	Southwest/Past President
Charles Stephens	Northern
Emily Goodwin	Northern
C.J. Sweat	Northwest
Jennifer Good	Northwest
Maggie Gregg	Southeast
Marcus Thomas	Southeast
Hannah Hudson	Southwest
Cody Weddle	Southwest
Zach McCann	Southwest
Zach Hughes	Central
Judea Hossain	Central
Brandy Scott	Southwest/Mentor
Jessica Ingle	Southwest/Mentor
Marquitta Walker	Northeast/Mentor
Tonya Taylor	State Office/Adult Advisor
Ruben Brown	Adult Advisor
Billie Jean Elmer	Surry County Extension Agent/Adult Advisor
Rika Fukita	Visitor/Exchange Student from Japan

August, 3rd, 2007

At 7:30 P.M., Brandon Pierce, President, called the first meeting of the 2007-2008 Cabinet to order at the Morgan Conference Center, at Airfield 4-H Educational Center. We began with Angelina Blackman, Vice President, leading everyone in the American Pledge and Mary Elmer, Reporter/Historian, leading everyone in the 4-H Pledge. Brandon then told everyone to either silence or put their phone on vibrate. He also said if you had answer your phones please step outside to do so and do not text message during the meeting.

Then Brandon then introduced a special guest that we will be having all weekend. Her name was Rika Fukita from Japan. She is here with Hannah Hudson a Southwest District Ambassador.

Brandon then turned the floor over to Ruben Brown, adult advisor to the cabinet, to lead us in a name game. Ruben made everyone tell their name, what district they were from, what position they hold on cabinet, and something cool about their self. Ruben gave the floor back to Brandon after everyone had told about their selves.

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Brandon then asked everyone if they had a Cabinet binder and if they did not raise their hand. At this time Tonya Taylor wanted everyone to make sure their information on the Contact list was correct. Tonya then told everyone if their information on the contact list was not correct then to see her sometime during the weekend, to tell her the correct information. Brandon then about what was in everyone's Cabinet Binder. He went over a few of the items in the member handbook and the Agenda for this weekend. Tonya reminded Brandon that everyone needed to make sure they have a room and a roommate and to write their name on the top of their Binder.

Brandon then moved to the Cabinet purpose statement. Tonya discussed the purpose statement and what it should involve. It should involve goals that as Cabinet we want to have happen. She also read the 2006-2007 Cabinet Purpose Statement to give everyone idea of what a purpose statement is. At this time she told us we could come up with a purpose statement as one large group or break off into district. Tonya took a vote by hands and breaking off into district won. Brandon and Tonya gave each district about ten minutes. Brandon dismissed the group into districts at 7:57 P.M. At 8:12 PM Brandon called everyone back together. At that time every district was to present their purpose statement to the Cabinet.

- Southwest: Hannah Hudson present the following purpose statement: We the 2007-2008 Cabinet of the Virginia 4-H Program are dedicated to improving the your of the commonwealth by increasing participation in the statewide events such as Congress and the Statewide Teen Weekend, promotion the values of the 4-H program to out peers, becoming more active in our communities, and exhibiting the 4-H morals in our daily lives.
- Southeast: Maggie Gregg present the following purpose statement: We the 2007-2008 Virginia 4-H State Cabinet in order to form a more perfect Congress are dedicated to promote 4-H and its purpose to the youth of Virginia through media and verbal communication.
- Northwest/Northern: C.J. Sweat present the following purpose statement: We the 2007-2008 Cabinet of the Virginia State program in order to form a more perfect Congress are dedicated to increased interest in state cabinet, congress awareness, more 4-H publicity, better involvement with extra activities, buy a bracelet for Virginia Tech, and a female speaker.
- Central/Northeast: Zach Hughes present the following purpose statement: We the 2007-2008Cabinet in order to better the 4-H program in Virginia are dedicated to upholding valuable traditions and growing by reaching out to our own districts and communities, promoting varied team activities, and by increasing the number and quality of those serving in 4-H.

Brandon then told everyone to take a couple of minutes and go around and read each poster and decide what format they would like to use. Brandon then called everyone back together at 8:22 P.M.

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After reconvened Brandon took a vote by raising your hand, the vote went as following:

Southwest: 7
Southeast: 1
Northwest/Northern: 2
Central/Northeast: 5

At this time Brandon asked for any ideas to make this the best purpose statement.

- Charles suggested the bracelet from Virginia Tech Bracelet from Northern and Northwest
- Marquitta Walker said use all of the centrals.
- Brad Copenhaver suggested deleting everything after by on the Southwest purpose statement and then adding Centrals purpose statement. Then added such as congress and statewide teen weekend before the comma of promoting varied teen activities.

Mary Elmer put the statement and together and it read as the following: We the 2007-2008 Cabinet of the Virginia 4-H Program are dedicated to improving the your of the commonwealth by upholding valuable traditions and growing by reaching out to our own districts and communities such as congress and statewide teen weekend, promoting varied teem activities, and by increasing the number and quality of those serving in 4-H.

Tonya and Ruben brought up the point that this is one long run-on sentence and what does the word quality mean. Ruben said to take out growing by and Marquitta suggested change varied to various. Tonya changed participation to involvement.

C.J. Sweet moved that we accept this as our purpose statement as the following: **We the 2007-2008 Cabinet of the Virginia 4-H, are dedicated to improving the youth of the commonwealth by upholding the valuable traditions of the Virginia 4-H program and reaching out to our own districts and communities, promoting various teen activities, such as Congress and Statewide Teen Weekend, and by increasing the number and of those serving in 4-H. In addition we will strive to increase in service projects, such as Dimes for Dreams and the Virginia Tech Remembrance Fund.**

Charles Stephens 2nd the motion

Brandon asked if there was any discussion and there was none.

Brandon then took a Vote and the “Aye’s” won.

Brandon then turned it over Tonya for a game. Tonya lead us in another name game called Zip and Zap.

Then we moved into the next part of our meeting and that was My Role as an Ambassador. At this time Tonya wanted everyone to write a Bio about their self. Tonya gave everyone ten to fifteen minutes to write their Bio. Once everyone was done, Brandon then told everyone to go around the table and read theirs aloud. As part of my

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Role as an Ambassador, everyone needed to sign a position description. Tonya passed them out to the people that had not turned there is and let them sign it.

Brandon then moved on to the next order of business and that was the Ground Rules. Tonya passed out the Ground Rules from the 2006-2007 Cabinet. She told everyone to review them. At that time Brandon read and discussed each rule. He then told everyone to review them and change any or add one if they feel like it is needed.

- Brad said to change bullet number six from leave personal problems out of meeting and meeting problems out of personal time, to leave personal problems out of meeting time and meeting problems out of personal time.
- Sarah wanted to know the difference between speak up and don't hold back. Therefore they changed it to say speak Cleary and don't hold back on your ideas.

Zach Hughes moved that we take the 2006-2007 Cabinet Ground Rules as follows:

- One Person Speaks At A Time
- Speak Cleary
- Be On Time and Present at Meetings
- Be Open Minded
- Agree to Disagree Without Being Disagreeable
- Leave Personal Problems Out of Meeting Time and Meeting Problem Out of Personal Time
- Don't Hold Back on Idea's
- Refer to the Rules At Any Time
- Respect and Value Others' Ideas, Opinions, and Experience
- Follow Through with Responsibilities
- Stay Focused and Dedicated
- Be Willing to Help and Ask for Help
- Always Be a Positive Representative of 4-H
- Follow the 4-H Code of Conduct
- Clean Up After Yourself
- Exemplify the 6 Pillars of Character

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C.J. Sweat seconded

Brandon then asked if there was any discussion and there was none
Brandon then took a vote and the "Aye's" won.

The next order of business was to discuss doing something special for Dr. Bob Meadows Retirement. Tonya discussed the Retirement party the state office was having for him. It would be on September 17th, 2007 from 4:00 P.M. to 7:00 P.M. at the Virginia Tech Alaphin-Stuart Livestock Teaching Arena. Tonya said it would be nice for a couple of cabinet members to be present. Tonya also said he would still be at Congress this year and he will still be over the Congressional games. He also agreed to be pined at the 2008 Congress during the Opening Assembly, because a donor matched last year's earnings, making Dr. Meadows being pined-in-the-face.

Brandon then asked if there were any ideas for a gift the cabinet could get him. The ideas were as follows:

- a plaque
- a picture frame with everyone's signature
- a remembrance box

Mary Elmer moved that we get Dr. Bob Meadows a Remembrance Box and a picture frame with everyone's signature as his retirement gift and Tonya would fill the remembrance box as she feels.

Marcus Thomas seconded

Brandon then asked if there was any discussion and Tonya asked for the remembrance box to be filled with hand-written memories of Dr. Bob Meadows from each cabinet member.

Brandon then asked if there was any more discussion and there was none

Brandon then asked for everyone to vote and the "Aye's" won.

Brandon then discussed the next agenda. He told everyone breakfast starts at 7:30. He also reminded everyone that the next morning we would be going on the Challenge Course and everyone needed to be wearing tennis shoes. He also said that the snacks on the table would be there for the rest of the night and if you need anything else ask Tonya or Ruben.

Brandon asked if anyone had a motion for Curfew

C.J. Sweat moved that we set curfew at 12:00 A.M.

Charles Stephens seconded

Brandon then asked for any discussion and there was none.

Brandon then took a vote and the "Aye's" won.

Jessica Ingle then moved that we adjourn the meeting at 10:15 P.M. till August 4th, 2007.

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Zach McCann seconded.

Brandon then asked for any discussion and there was none

Brandon then took a vote and the "Aye's" won

The meeting was adjourned at 10:15 PM.

Saturday August 4th 2007

Everyone met together at 7:30 AM in the main building for breakfast. Directly following breakfast as a group we did another name game to refresh everyone's memories. Following the game we walked over to the Farm Fresh Building to meet our instructor, Sarah, for the Rope Course. The objective of the Rope Course was for everyone to trust one another and to work as a team to complete each task. As a team we concluded we needed good communication skills to one another and to plan for any obstacle. Directly following the Rope Course we had lunch.

Brandon called the meeting back to order at 1:20 P.M. At that time Brandy Scott, Mentor, led everyone in the America Pledge and Jessica Ingle, Mentor; led everyone in the 4-H pledge.

At this time Brandon moved to Afternoon Session I. Brandon then moved everyone into a circle in the floor. At that time everyone told their happiest, saddest, and most embarrassing moments. This activity helped everyone get to know each other on a deeper level. This also helped to know what each other are sensitive to and what they are not. Over all this session helped develop skills we will need later in the year, as cabinet continues. Following Afternoon Session I, Brandon gave us a break for about 30 minutes at 3:00 P.M.

Brandon reconvened everyone back at 3:21 P.M. for Afternoon Session II. At this time Brandon moved into talking about Committees. There are three different committees, Congress, Statewide Programming, and Public Relations. Brandon then discussed what each committee's job is. The Congress Committee's job is to make sure everything at congress is correct. The Statewide Programming committee's job is to be in charge of any statewide events held by the cabinet. The Public Relations committee's job is to manage the Myspace account and to handle anything that deals with media. Angelina reminded only one district representative from each district. Brandon gave them a few minutes to choose.

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The committees go as following

<u>Congress</u>	<u>Public Relations</u>	<u>Statewide Programming</u>
*Sarah Mullins	*Mary Elmer	*Angelina Blackmon
Brandy Scott	Marquitta Walker	Jessica Ingle
Zach Hughes	Cody Weddle	Brad Copenhaver
Zach McCann	Emily Goodwin	D.J. Doss
Maggie Gregg	C.J. Sweat	Brooke Lampert
Charles Stephens	Judea Hossain	Hannah Hudson
Jennifer Good	Marcus Thomas	Lauren Hartburg
		Melissa Lloyd

Brandon then broke each group up for about 10 minutes. During the 10 minutes each committee was to come up with goals they want to see happen this year. When we reconvened back, Brandon asked each committee to give a presentation of there goals.

Congress-

- o Remember Virginia Tech
- o Have a Female Speaker
- o More Interactive Entertainment at Assembly's
- o Carry out the theme ALL week and ALL year!!!
- o Having a Service Project for a hour and half and a College Fair for the other hour and a half on Tuesday morning for people that do not have a competition
- o College Interaction
- o Location, time, formation, and date of group picture
- o Having a break between registration and the district meetings.

Public Relation-

- o Myspace and Facebook link on websites.
- o Promote through each District (Cabinet Statewide events)(our name)(purpose)
- o Media Coverage of Congress and Statewide programs.
- o Look into Virginia Tech e-mail and let Cabinet have access to it.
- o Update pictures, minutes, and other information about what Cabinet is doing
- o Community awareness of Congress, Intermediate Congress, and other Statewide Events.
- o Make PowerPoint of District goals and put on web and present at district events.

Statewide Programming-

- o More contact with agents and follow up
- o Cut Cost
- o Location: 1)Skelton Center 2)Holiday Lake 3)Airfield
- o Get the word out through Public Relations
- o Class Ideas: dance, cooking, aerobics, public speaking, and leadership

In between Afternoon Session II and Afternoon Session III, Brandon presented a t-shirt to Rika that everyone had signed.

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For Afternoon Session III, Brandon then turned the floor over to Billie Jean Elmer. Billie Jean talked to the Cabinet about Parliamentary Procedure and how this will help us in the business meeting part of Cabinet. Before moving on to making a first impression Billie Jean gave everyone a short five minute break. After our short break, Billie Jean talked about how to make a good first impression and etiquette. These are items that will help with eating at the banquet at Congress and any other formal events. When Billie Jean was finished she turned the floor back over to Brandon. At that time Brandon dismissed everyone for supper at 5:53P.M.

At 7:12 PM Brandon reconvened everyone from supper. At that time, Tonya and Billie Jean went over a couple more things they forgot from Afternoon Session III. After Tonya and Billie Jean went over the couple of things they needed to, Brandon had everyone break into Districts and come up with goals for your District. Brandon gave everyone about 20 minutes. When we reconvened from districts to one big group, each district gave a presentation of their goals.

Southwest-

- District-wide teen weekend
- More Congress Participation
 - Advertise more at local level
- Statewide Teen Weekend Participation
- More communication among units
- Connections between Cabinet and Agents
- Organize Service projects
- Southwest Cabinet member be aware of 4-Her's concerns and work to improve upon
- Win Congressional Games by encouraging participation (Having sign-up in registration packet)

Southeast-

- More overall participation
- Improve teen board
- Advertise all aspects of 4-H
- Increase participation in the congressional games
- Contact the local 4-H agents and get to know them and offer service, participation, and keep in touch
- Get more creative in coming up with new events and ideas.

Northern/Northwest-

- Recruit new 4-Her's
- Incorporate more enthusiasm in Pre-rally
- Pre-planned chant
- Better communication with agents
- Speak at function throughout the district
- Organize a district Teen weekend
- Organize a district council
- Educate 4-Her's about cabinet and Congress

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Central-

- Better Communication with agents and teens
- Increase Participation
 - To congress, district activities, statewide teen weekend
 - Double the amount
- Better Outreach
 - Different district gatherings
 - Advertise ourselves
- District shows
 - Help out
 - Support
- Find Sponsors

Next Brandon opened discussion about wearing blazers.

Main Motion-

Jessica Ingle moved that the cabinet purchase a blazer for thirty-five dollars (the 4-H Foundation would pay for the other half of the blazer cost)

Zach McCann second

Brandon then asked for any discussion

Amendment

Jessica moved that the word green be added to the motion

Cody Weddle 2nd

Brandon asked for any discussion on the amendment.

Amendment to the second degree

Jessica Ingle moved that we added dark green to the amendment

Zach McCann 2nd

Brandon then asked for any discussion and there was none

The "Aye's" won the amendment of the 2nd degree

The floor was open for discussion on the amendment as amended. After discussion the motion carried.

Discussion was then opened for the main motion as amended to the second degree. After discussion the main motion as amended to the second degree passes.

Main Motion

Brad moved that we allow Tonya to come up with the colors to go with the green blazers.

C.J. Sweat 2nd

Brandon then asked for discussion. Brad said after Tonya saw it, Tonya then would know what they look like. Marcus suggested for Tonya to purchase the ties. Mary wanted to make sure the girls shirts were to be lower and not to button to the neck.

Amendment

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Cody Weddle moved that we allow Tonya to purchase the ties for the men
Marcus Thomas 2nd

Brandon then asked for any discussion and there was none
The “Aye’s” won the amendment

Discussion was then opened for the main motion as amended. After discussion the main motion amended passes.

Main Motion

Brandy Scott moved that the Advisors have the same green blazer that the mentors, officer, and ambassadors have.

C.J. Sweat 2nd

Brandon then asked for any discussion and there was none.

Amendment

Mary moved that we add liaisons

C.J. 2nd

Brandon then asked for any discussion and there was none.

The “Aye’s” won the amendment

Discussion was then opened for the main motion as amended. After discussion the main motion amended passes.

Brandon then turned the floor over to Tonya to go over giving and receiving Constructive Criticism. Tonya went over the pros and cons of constructive criticism.

Tonya then gave everyone an agents list. This is for contacting agents in there district.

Next Brandon opened discussion about curfew

Brand moved that curfew be set at 2:00 A.M.

C.J. 2nd

Brandon then asked for any discussion, Mary had some.

Amendment

Mary moved that to change it from 2:00 A.M. to 12:00 A.M.

Sarah 2nd

Brandon then called for discussion and there was none.

Brandon then took a Vote on the Amendment to the main motion and the “Aye’s” won.

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C.J. then called for a Division of the House.

Brandon then asked the secretary to help count the votes.

There were seven votes for 12:00 A.M. and nine votes for 2:00 A.M.

Therefore the main motion passes.

Next Brandon asked to adjourn the meeting

Zach McCann moved that we adjourned the meeting until Sunday August 5th, 2007.

C.J. 2nd

Brandon then asked for any discussion there was none.

Brandon took a vote and the “Aye’s” won.

The meeting adjourned at 8:29 P.M.

August 5th, 2007

Brandon called the meeting back to order at 9:42 A.M. At this time Mary Elmer lead everyone in the American Pledge and Jessica Ingle lead everyone in the 4-H pledge.

Brandon turned the floor over to Tonya to discuss Outreach Activities. Each Cabinet member has to do at least two outreach. You fill the form out online and the web address <https://survey.vt.edu/survey/entry.jsp?id=1185902339194>. Then she discussed some outreach you could do. She had a sign-up sheet for working the Young McDonald Farm at the State Fair and a Stockman’s Contest working. The time is 8:30 Am to 4:30 PM on October 5th.

Then Tonya talked about National Conference. It is happening to March 29th through April 3rd. There are six delegates that are allowed to go and the state office would like to know by October 29th.

Then she moved to talking about Canadian National Conference, held October 21st through November 4th. If they wanted to go to let Tonya know ASAP and the due date is September 14th.

Tonya then gave the floor back to Brandon. He broke us into Committee for about ten minutes. At that time each committee presented what they came up with.

Congress-

- Maybe having a Virginia Tech Day, Thursday
- Doing the Ribbons and Pins for Virginia Tech
- Performing Arts group to interact with audience
- Lively and funny closing
- Workshops- add web publishing, something ag., dairy barn tour, sports complex, CSI Workshop
- Have people choose their top 6 favorite workshop, instead of 10.

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- Online evaluation or in registration packet.

Statewide-

- Theme for Statewide will back to basic.
- Sometime in February
- Service Project should deal with terminal ill kids.
- Age limit being to reach to 13 and cabinet working workshop and being present.
- Cutting Cost not having dinner Friday night. Saturday having a Pizza Party.
Having Snack Friday night each district brings snacks.
- Car pooling between district

Public Relation-

- Making sure they have a link on ever page of yours
- Statewide gets brochure out they will post on all website.
- Leadership highlights about the weekend.

Zach Hughes moved to give the evaluation in the registration packet and the delegate would give them to the agents with their keys on Thursday.

Charles 2nd

Brandon then asked for any discussion and there was none.

Brandon then took a vote and the “Aye’s” won

Brandon then moved into to talking about ad hoc committee’s. He said that there was to definite ones and they are Dimes for Dreams and Leadership. He said that we could have more than two, but we did not have to.

Brad moved that we have only two ad hoc committees

Zach Hughes- 2nd

Brandon then asked if there was any discussion and there none.

The “aye’s” won

Brandon then discussed the leadership committee. Look on page 63 of the member handbook, for any question you might have. Brandon then gave them a few minutes to sign-up for the ad hoc committee’s. They go as following:

Dimes for Dreams

*Marquitta Walker
Emily Goodwin
Zach McCann
Cody Weddle
Charles Stephens
Maggie Gregg
Judea Hossain
Zach Hughes
Brooke Lampert

Leadership

*Brandy Scott
C.J. Sweat
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Hannah Hudson
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Lauren Hartburg

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Leadership-

- Talked about statewide teen weekend having a PowerPoint for leadership having all the possibility.
- Team building and having a true colors workshop.
- At Congress is having a leadership workshop just like the statewide.

Dimes for Dream-

- Between Congressional Games and Ice Cream Social have dunking booth for ambassador to be dunked. Raffle or Sale tickets for it.
- Will still do the pie-in-the-face of the officers
- Selling tickets for people to pie the officers
- Raffling off the centerpieces at the reception.
- Doing the piggy banks throughout the year.

After the ad hoc committee's had presented their ideas, Brandon then gave the floor to Billie Jean to go over youth/adult partnership. At that time, Billie Jean gave us a 5 minute break. Once she called us back from break, she discussed the youth/adult partnership. Billie Jean then gave the floor back to Brandon

Brandon then gave the floor to Tonya to go over how to write a thank you note. Tonya then went over how to write a thank you note. She also noted that Sarah was writing a thank you note to Col. Bill for donation for Dimes for Dreams.

Brandon then moved on to setting personal goals and passed out a sheet of paper. At that time everyone was to fill them out and to keep them for their personal use. Tonya also gave an evaluation about the cabinet meeting to everyone to fill out, at that time.

Brandon then told everyone after they had got done filling out the personal goal sheet and the evaluation to come sign the thank you letters for the Virginia Foundation and Sarah, the ropes course instructor. Then Brandon called us back together. Billie Jean, then, went over what is needed to make a team a team. She told us the different parts of a team. Mary also talked about breaking up the district for contact purpose and the easiest way to do that.

Brandon then dismissed everyone to lunch.

After lunch we met outside the grey building, at that time we said our closing remarks and had everyone say something about this weekend and a goal they want to accomplish before November.

Brandon then asked if there were any further questions and there was none.

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Next Brandon asked to adjourn the meeting

Mary moved that we adjourned the meeting

Sarah 2nd

Brandon then asked for any discussion and there was none.

The “Aye’s” won

The meeting was adjourned at 1:15 P.M.

Respectively Submitted,

Sarah Mullins

Secretary

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